

Boosters General Meeting

14-September-2016, 6:30PM

Board Members:

- President – Steve Daves (present)
- Vice President - Jeff Loague (present)
- Treasurer – Sid Lee (absent)
- Secretary - John Boyes (present)
- Member at Large - Dawn Harvey (present)

Representing Patriot High School: Brad Qualls, Activities Director (present)

Opening remarks / Treasurer's Report (Steve Daves):

- Since Sid was unable to attend tonight's meeting, he and Steve reviewed the financial statement ahead of time so that Steve could address during this board meeting.
- An audit of the books and financial records is underway as required in the by-laws.
- The financial statements do not yet include the credit each sport/clubs received from the Patriot discount card fund raiser. We should see that post in the next monthly report. For those who reflect a negative balance, it means more was spent than what was earned. The expectation is that negative balances will be brought to zero or positive numbers through additional fund raising events.
- There are 500 Pioneer discount cards still available that could be sold. It was noted that several Battlefield High School families have expressed interest in our cards given the numbers of local merchants offering discounts via the card. If any activity would like to take another crack at selling them, either door-to-door or in front of a local merchant, and with that merchant's approval to do so, contact Steve or Brad, sdaves@rwmurray.com (Steve) or QUALLSBJ@pwcs.edu (Brad).

Secretary's Report (John Boyes):

- Minutes for the August Boosters meeting have been published on the website, http://patriotpioneers.org/library/files/patriotpioneers_org_437/files/Patriot%20Booster%20Club%20Board%20Meeting%20Minutes%208-10-16.pdf . Because they were only completed shortly before the general meeting, they were not officially reviewed /approved and will be done at the next general meeting.
- For anyone who joined the Boosters and did not receive either a t-shirt or sticker, those are in and available. Contact John Boyes directly, jwboyes@me.com . He can arrange to have items left in the front office for pick-up at your convenience, at a home football game, etc. .

Member at Large Report (Dawn Harvey):

- Nothing to report at this time.
- Comment by Brad Qualls – Patriot Radio advertising sales are now available. Patriot radio is played both within the school as well as at the stadium in between games. It is professional done. Contact Brad if interested.

Concessions Status Report (presented by Steve Daves as Gayle Jenkins was not able to be preset):

- Thanks to FBLA, Culinary and DECA for taking the lead to have a 1st night at a football game without a dedicated concession stand manager. Although there were a few hiccups that night (ex: soda fountain issues, grills ran out of propane gas), it was still a very good night overall.
- Gayle will retire from the roll after the fall sport session. Her youngest son graduated with the class of 2014 and will be moving on. We are desperately in need of someone to absorb her roll. I asked if there was an executive summary job description posted and was told yes. Although I was unable to locate it, the following link will have lots of details about concessions, <http://patriotpioneers.org/main/bfiles> . Interested parties should also feel free to reach out to Gayle directly, jenkingk@verizon.net .
- There was discussion about the new cups being used in concession stand. Apparently lids don't fit; looking to determine path forward.

Membership / Sponsorship (Jeff Loague):

- Total booster member ships is >100 at this point. In a school that has 2,800 students, of which some 1,700+ are either in sports or clubs, all of whom benefit from the Boosters, that represents a small fraction of eligible participants.
- Would like to secure 100% from each club/team. Forms to join the Boosters can be found online, <http://patriotpioneers.org/main/bfiles> or can be done directly online, <https://squareup.com/store/patriot-high-school-boosters-club/item/booster-membership>

Spirit Wear (Elizabeth Boyes, lead):

- Sales are down vs. 2015, largely attributed to the very warm weather so far this season.
- Volunteerism has been good although more volunteers are always needed and welcome.
- Red Nation is helping to get promote sales which has been great.
- Spirit wear is available for sale each Friday during all school lunch sessions as well as at games.
- Elizabeth brought a sample of a PHS blanket idea she would like to promote. It was large and warm and would sell for somewhere around \$45. Would make a great Christmas present. Board will need to decide if they will upfront funding for 50 which would be the required initial purchase. Someone asked if they were customizable for a particular club or sport; the answer is no – they will be just generic PHS.

Other business, old and new:

- Tailgates at the school have gone well. Brad estimated about 100 students participated at the last one. Food is not provided but a designated place to “hang out” is provided.
- There is an idea about a potential winter fundraising event, a car raffle. There has been no commitment at this time. The next major fundraiser is the Mulch sale in the spring. The Pioneer card sales and mulch sales generally result in profits of \$20K - \$25K each. Winter fundraisers in the past have not generated much yield
- There were no team/club requests for funding brought forward at this meeting.
- I asked a question as to why concession stand assignments were altered from last year’s practice. Last year, at field hockey games for example, we covered our own games. Varsity parents covered the JV games and JV parents covered the Varsity games. It seemed to work really well since most families were at all games anyhow. Steve indicated for the fall sports it seemed to work well but not so well for the spring sports. There are also situations in the spring where JV and Varsity played on different nights/different locations, etc. Brad told me, however, that if we’d like to re-visit this for our teams that we might be able to do something and to coordinate with him. In a similar light, our best means to seek funding for the team is to work as many times as possible in the concession stands. There is always a need and the team received credit for anyone who works it and signs into the log book in the stand. Having worked in the concession stands many times myself, it’s not hard work, the time generally goes by quickly (and time slots can be made very flexible) and you get to meet some great people.
- There will be a mailing in a few weeks to all families, Frequently Asked questions for Patriot Pioneer Families. It was handed out to everyone present and Brad welcomes comments / feedback. If you have any recommendations, please get them to him quickly though.
- Many Booster leadership positions will come available next year. John Boyes, Elizabeth Boyes and Sid Lee will all retire as their children graduate.

A copy of the agenda, treasurer’s report, booster’s membership form and Frequently Asked Questions Notice (FAQ) follow.

Prepared by: Chris Newman



MONTHLY GENERAL MEMBERSHIP MEETING AGENDA

September 14, 2016

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|------|----------------------------------|--------------------------|
| 6:30 | Call to order/Introductions | Steve Daves |
| 6:32 | General Membership Open Time | Steve Daves |
| 6:35 | Officer's reports | |
| | • Treasurer's Report | Sid Lee |
| | • Secretary's Report | John Boyes (S. Daves) |
| | • Member at Large Report | Dawn Harvey (S. Daves) |
| 6:45 | Committee Reports | |
| | • Concessions | Gayle Jenkins (S. Daves) |
| | • Membership/Sponsorship | Jeff Loague |
| | • Spirit Wear | Elizabeth Boyes |
| 6:55 | Old Business | |
| | • Fall activities fundraiser | Gayle Jenkins (S. Daves) |
| | • Winter Activities fundraiser | Steve Daves |
| 7:00 | New Business | |
| | • New team/club funding requests | Brad Qualls |
| 7:05 | Adjourn Meeting | Steve Daves |

Patriot HS Boosters Club Treasury Report

8/31/2016

Unofficial

Assets		Banking	
		Apple FCU - Core advantage	\$ 154,954.12
		Apple FCU - Business savings	\$ 5.00
		Suntrust Primary	\$ 59,033.60
		Suntrust Money Market	\$ 5,045.68
		Cash box	\$ 3,800.00
Total Assets			\$ 222,838.40
Accounts		Restricted funds	\$ 80,844.02
		General Fund	\$ 141,994.38

YTD Major Revenue Streams & cash flow		62,451.12	Expenses	Net
	Concessions	\$ 12,752.37	\$ 4,786.93	\$ 7,965.44
	Spirit Wear	\$ 12,979.26	\$ 6,604.79	\$ 6,374.47
	Membership	\$ 9,279.49	\$ 235.00	\$ 9,044.49
	Pioneer card sales	\$ 27,340.00	\$ 12,000.00	\$ 15,340.00
	Mulch sales	\$ -	\$ -	\$ -
	direct contributions	\$ -	\$ -	\$ -
	Miscellaneous Fund Raising	\$ 100.00	\$ -	\$ 100.00
Net fundraising profit		\$ 62,451.12	\$ 23,626.72	\$ 38,824.40
Major Donations & Purchases				\$ 16,628.80
	coconcessions freezer	\$ 643.40		
	entry fees	\$ 1,220.00		
	indoor ad boards	\$ 14,765.40		
		\$ -		
		\$ -		
Total		\$ 16,628.80		

Report by class

9/14/2016

Athletics		total	Clubs		total
Baseball	\$	4,309.49	Varsity	\$	326.25
Basketball - mens	\$	(328.90)	Culinary	\$	24.00
Basketball - wom	\$	2,467.38	AP Scholars	\$	78.75
Competition Cheer	\$	599.25	DECA	\$	1,169.57
Cross country	\$	(1,328.54)	Hockey	\$	16.00
Dance	\$	2,295.17	Key Club	\$	1,292.25
→ Field Hockey	\$	(179.70)	Red nation	\$	28.00
Football	\$	3,225.54	Interact club	\$	110.00
Golf	\$	770.54	Marine Science	\$	177.02
Gymnastics	\$	5,952.01	FBLA	\$	(832.00)
LaX - mens	\$	13,941.30	Math Club	\$	290.91
LaX - womens	\$	8,888.94	Medical Club	\$	787.60
Sideline Cheer	\$	10,697.08	Ping Pong	\$	750.00
Soccer- mens	\$	5,827.89	FCCLA	\$	113.58
Soccer - womens	\$	3,746.91	Robotics	\$	(1,450.00)
Softball	\$	1,488.17	total Clubs	\$ 2,881.93	
Swimming	\$	8,645.64			
Tennis	\$	237.53	Fine Arts	total	
Track	\$	(1,410.56)	Band	\$	2,823.20
Volleyball	\$	4,634.08	Chorus	\$	-
Wrestling	\$	659.67	Total Fine Arts	\$ 2,823.20	



Frequently Asked Questions (FAQs) for Patriot Pioneer Families:
Revised 9.12.16

Teacher Contact

How do I contact my child's teacher?

The best way to reach a teacher is by email. To locate a teacher's email, please visit our webpage, and click on Staff Directory. You can also locate a teacher's email by clicking on Teacher Pages, then click on the respective Department Page to locate the teacher from the list of teachers within the department. Teachers should return emails within 48 business hours.

Parental "Good Practices"

What can a parent do to best ensure their child(ren) is keeping up with course assignments, meeting academic expectations, and moving forward so as to achieve proficiency?

Parental engagement is the key to helping students achieve the expected academic goals. There are some simple steps that can actually go a long way:

- Ask your child what s/he worked on in class and what homework he/she has to complete.
- Provide a space for academic work to take place at home and monitor the progress during this time.
- Check Parent Portal frequently and ask your child about assignments.
- Check the teacher's webpage for upcoming assessments, due dates, and announcements and discuss these with your child.

- Don't be afraid when your child does not obtain mastery immediately. Learning is the acquirement of new knowledge and it takes time to develop an understanding how to use this new information.
- Discuss goals beyond high school with your child as a way to guide them about high school course selection and develop good habits.

Conferences/Communication

What is the procedure for scheduling a conference with a teacher(s) about my child?

- If your concern is with a specific teacher only, please contact that teacher directly to schedule a conference.

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- If your concern is with three or more teachers, please contact your child's school counselor to schedule a meeting. Please note that this conference will generally be scheduled immediately after school.
 - If your concern involves the school counselor or you are not sure who should be involved in the conference, please contact your child's counselor.

Courses/Schedules

Can my child make a schedule change?

Unfortunately we are unable to do schedule changes unless a student is placed in the wrong level class (i.e. English 11 instead of English 10). If there is a question regarding the course level, the student's school counselor should be contacted.

My child has worked with his/her teacher during afterschool hours and/or flex time and is still struggling in a course, what can I do?

The parent/guardian can directly contact the teacher who instructs the students in the course regarding the concern(s). An email is the preferred means of communication and it should include specific information regarding the concern(s). The teacher should respond to the email within 48 business hours. The student's school counselor can also assist with concerns/issues, and if needed, direct concerns/issues to the appropriate administrator.

In addition, we encourage your child(ren) reach out to the following groups for academic assistance:

- Any of our honor societies (National, Spanish, French, Math, English, Art, etc.)
- Establish peer tutoring groups

Attendance

What should I do if my child is going to miss school for an extended amount of time?

A parent/guardian signed note should be submitted to the attendance office one week prior to the absence. The pre-arranged absence request must include the reason for absence, dates of absence, parent/guardian's signature, and a telephone number for verification. Once approved by school administration the student will take the signed request to his or her teachers for their signatures.

When I am absent, when do I need to provide the school with a written excuse note?

Students are to provide a written excuse note from a parent/guardian within two days of returning to school.

What is the attendance expectation for students during testing? During AP and SOL testing, it is expected that students are in school for the full day to participate in the required testing and to attend other classes prior to or after testing has completed.



2016-2017 Membership Application

Last Name		First Name	
Address			
City	State	Zip	
Phone 1		Email 1	
Phone 2		Email 2	
Student 1		Student 2	
Student 3		Student 4	

MEMBERSHIP \$40

- ✓ Annual Membership
- ✓ Booster Correspondence
- ✓ Window Decal
- ✓ Patriot Tee Shirt